

<b>REQUEST FOR QUOTATION</b> <i>(This is not an order)</i>		<b>THIS RFQ</b> <input type="checkbox"/> <b>IS</b> <input checked="" type="checkbox"/> <b>IS NOT A SMALL BUSINESS SET-ASIDE</b>			<b>PAGE OF PAGES</b> 1   6					
<b>1. REQUEST NO.</b> RFQ-RT-03-00322		<b>2. DATE ISSUED</b> 07/31/2003		<b>3. REQUISITION/PURCHASE REQUEST NO.</b> PR-RT-03-00854		<b>4. CERT. FOR NAT. DEF. UNDER BOSA REG. 2 AND/OR DMS REG. 1</b>		<b>RATING</b>		
<b>5a. ISSUED BY</b> US EPA <b>Mail Drop:</b> E105-02 OAR SERVICE CENTER/OAQPS RTP PROCUREMENT OPERATIONS DIVISION RESEARCH TRIANGLE PARK, NC 27711					<b>6. DELIVER BY (Date)</b> 07/31/2003					
<b>5b. FOR INFORMATION CALL: (No collect calls)</b>					<b>7. DELIVERY</b> <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)					
<b>Name</b> MARGARET DOUGHERTY			<b>TELEPHONE NUMBER</b> (919) 541-2344    Fax: (919) 541-1075			<b>9. DESTINATION</b>				
<b>8. TO:</b>					<b>a. Name of Consignee</b> US EPA <b>Mail Drop:</b> OAQPS, AIR QUALITY STRATEG    C539-01					
<b>a. Name</b>					<b>b. Street Address</b> OAQPS/AQSSD C 539-01					
<b>c. Street Address</b>					<b>c. City</b> RESEARCH TRIANGLE PARK					
<b>d. City</b>			<b>e. State</b>		<b>f. Zip Code</b>		<b>d. State</b> NC		<b>e. Zip Code</b> 27711	
<b>10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date)</b> 08/22/2003			<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this request for Quotations must be completed by the quoter.							
<b>12. SCHEDULE (Include applicable Federal, State and Local taxes)</b>										
<b>ITEM NO.</b> (a)	<b>SUPPLIES/SERVICES</b> (b)				<b>QUANTITY</b> (c)	<b>UNIT</b> (d)	<b>UNIT PRICE</b> (e)	<b>AMOUNT</b> (f)		
1	PROFESSIONAL SERVICE  See attached Statement of Work.  Period of Performance: Date of award through January 30 2004.  PAYMENT SCHEDULE: partial payment will be authorized monthly in arrears upon receipt of an invoice and approval by the project officer.  Evaluation Criteria:  The Government will award a purchase order resulting from this solicitation to the responsible offeror whose offer, conforming to the solicitation, will be most advantageous to the Government price and other factors considered. The following factors shall be used to evaluate offers. For this solicitation all technical evaluation factors are significantly more important than price.  1. The offeror shall demonstrate in-dep				1	EACH				
<b>12. DISCOUNT FOR PROMPT PAYMENT</b>			<b>a.10 Calendar Days (%)</b>		<b>b.20 Calendar Days (%)</b>		<b>c.30 Calendar Days (%)</b>		<b>d. Calendar Days</b>	
									Number    Percent	
NOTE: Additional provisions and representations <input checked="" type="checkbox"/> are <input type="checkbox"/> are not attached.										
<b>13. NAME AND ADDRESS OF QUOTER</b>					<b>14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION</b>			<b>15. Date Of Quotation</b>		
<b>a. NAME OF QUOTER</b>										
<b>b. STREET ADDRESS</b>										
					<b>16. SIGNER</b>					
<b>c. COUNTY</b>					<b>a. NAME (Type or Print)</b>			<b>b. TELEPHONE</b>		
								Area Code		
<b>d. CITY</b>		<b>e. STATE</b>		<b>f. ZIP CODE</b>		<b>c. TITLE (Type or Print)</b>			<b>Number</b>	

**REQUEST FOR QUOTATION-  
CONTINUATION**

**PAGE NO.**  
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**REQUEST NO.**

RFQ-RT-03-00322

**DATE ISSUED**

07/31/2003

**REQUISITION/PURCHASE REQUEST NO.**

PR-RT-03-00854

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1 (continued)	<p>PROFESSIONAL SERVICE</p> <p>th knowledge and understanding of the Bayes meta-analysis model.</p> <p>2. The offeror shall demonstrate experience with meta-analysis of PM10 mortality studies using empirical Bayes techniques.</p>				

## REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

### 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (Oct 2000)

(a) (1) The North American Industry Classification System (NAICS) code for this acquisition is 541620 (insert NAICS code).

(2) The small business size standard is \_\_\_\_\_ (insert size standard).

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it ☐ is, ☐ is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(c) Definitions. As used in this provision--

"Service-disabled veteran-owned small business concern"--

(1) Means a small business concern--

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse of permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern", means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern--

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern", means a small business concern--

- (1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

### TAXPAYER IDENTIFICATION (FAR 52.204-3)(10/30/98)

(a) Definitions.

\*Common parent,\* as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

REPRESENTATIONS, CERTIFICATIONS, AND PROVISIONS

The following representation applies when the contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia:

\*Taxpayer Identification Number (TIN),\* as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

☐ TIN: \_\_\_\_\_

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

☐ Sole proprietorship;

☐ Partnership;

☐ Corporate entity (not tax-exempt);

☐ Corporate entity (tax-exempt);

☐ Government entity (Federal, State, or local);

☐ Foreign government;

☐ International organization per 26 CFR 1.6049-4;

☐ Other \_\_\_\_\_.

(f) Common parent.

☐ Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

☐ Name and TIN of common parent:

Name \_\_\_\_\_

TIN \_\_\_\_\_

**Additional Clause(s):**

**CUSTOM**

**N.C. SALES TAX EXEMPT**

North Carolina General Statute 105-164.13(17) and Rule No. 48 Sales and Use Tax Regulations.  
EPA Federal Tax Identification Number 520852695

**CUSTOM.1**

**REQUIRED CENTRAL CONTRACTOR REGISTRATION (JUL 03)**

**REQUIRED CENTRAL CONTRACTOR REGISTRATION:**

(a) Definitions. As used in this clause-

(1) "Central Contractor Registration (CCR) database" means the primary Government repository for contractor information required for the conduct of business with the Government.

(2) "Data Universal Number System (DUNS) number" means the 9-digit number assigned by Dun and Bradstreet Information Services to identify unique business entities.

(3) "Data Universal Numbering System +4 (DUNS+4) number" means the DUNS number assigned by Dun and Bradstreet plus a 4-digit suffix that may be assigned by a parent (controlling) business concern. This 4-digit suffix may be assigned at the discretion of the parent business concern for such purposes as identifying subunits or affiliates of the parent business concern.

(4) "Registered in the CCR database" means that all mandatory information, including the DUNS number or the DUNS+4 number, if applicable, is in the CCR database; the DUNS number has been validated; and all edits have been successfully completed.

**CUSTOM.2**

**REQUIRED CENTRAL CONTRACTOR REGISTRATION (JUL 03)**

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation, except for awards to foreign vendors for work to be performed outside the United States.

(2) The offeror shall provide its DUNS or, if applicable, its DUNS+4 number with its offer, which will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(3) The Contractor shall be registered in the CCR database by September 30, 2003. The Contractor shall maintain registration during performance and through final payment of this contract.

(4) Registration of an applicant submitting an application through a method other than the Internet may take up to 30 days. Therefore offerors that are not registered should consider applying for registration immediately upon receipt of this solicitation.

(c) The Contractor is responsible for the accuracy and completeness of the data within the CCR, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to confirm on an annual basis that its information in the CCR database is accurate and complete.

(d) Offerors and contractors may obtain information on registration and annual confirmation requirements by calling 1-888-227-2423, or via the Internet at <http://www.ccr.gov>.

**EPAAR**

**1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 00)**

**COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (OCT 2000)**

(a) Definition. Information Resources Management (IRM) is defined as any planning, budgeting, organizing, directing, training, promoting, controlling, and managing activities associated with the burden, collection, creation, use and dissemination of information. IRM includes both information itself, and the management of information and related resources such as personnel, equipment, funds, and technology. Examples of these services include but are not limited to the following:

(1) The acquisition, creation, or modification of a computer program or automated data base for delivery to EPA or use by EPA or contractors operating EPA programs.

(2) The analysis of requirements for, study of the feasibility of, evaluation of alternatives for, or design and development of a computer program or automated data base for use by EPA or contractors operating EPA programs.

(3) Services that provide EPA personnel access to or use of computer or word processing equipment, software, or related services.

(4) Services that provide EPA personnel access to or use of: Data communications; electronic messaging services or capabilities; electronic bulletin boards, or other forms of electronic information dissemination; electronic record-keeping; or any other automated information services.

**EPAAR**

**1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (II) (OCT 00)**

(b) General. The Contractor shall perform any IRM related work under this contract in accordance with the IRM policies, standards and procedures set forth in this clause and noted below. Upon receipt of a work request (i.e. delivery order or work assignment), the Contractor shall check this listing of directives (see paragraph (d) for electronic access). The applicable directives for performance of the work request are those in effect on the date of issuance of the work request.

(1) IRM Policies, Standards and Procedures. The 2100 Series (2100-2199) of the Agency's Directive System contains the majority of the Agency's IRM policies, standards and procedures.

(2) Groundwater Program IRM Requirement. A contractor performing any work related to collecting Groundwater data; or developing or enhancing data bases containing Groundwater quality data shall comply with EPA Order 7500.1A - Minimum Set of Data Elements for Groundwater.

**EPAAR 1552.211-79 COMPLIANCE WITH EPA POLICIES FOR INFORMATION RESOURCES MANAGEMENT (III) (OCT 00)**

(3) EPA Computing and Telecommunications Services. The EnterpriseTechnology Services Division (ETSD) Operational Directives Manual contains procedural information about the operation of the Agencys computing and telecommunications services. Contractors performing work for the Agencys National Computer Center or those who are developing systems which will be operating on the Agencys national platforms must comply with procedures established in the Manual. This document may be found at: <http://www.epa.gov/docs/etsdop/>.

(c) Printed Documents. Documents listed in (b)(1) and (b)(2) may be obtained from:

U.S. Environmental Protection Agency  
Office of Administration  
Facilities Management and Services Division  
Distribution Section  
Mail Code: 3204  
Ariel Rios Building  
1200 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460  
Phone: (202) 260-5797

(d) Electronic Access. A complete listing, including full text, of documents included in the 2100 Series of the Agencys Directive System is maintained on the EPA Public Access Server on the Internet at <http://epa.gov/docs/irmpoli8/>.

\*\*\*\*end of clause\*\*\*\*